

NAVIGATING AND USING

**THE GO.LEARN
APP BY DOCEBO**



MOBILE

WHAT IS THE GO.LEARN APP	02
HOW TO DOWNLOAD GO.LEARN	02
ACCESSING GMO TRAINING	03
LOGGING INTO YOUR ACCOUNT	04
SELECTING A COURSE	05
BEGINNING A COURSE	06
VIEWING SUPPLEMENTARY RESOURCES	06
NAVIGATING A COURSE	07
EXITING A COURSE	09
SIGNING OUT OF GO.LEARN	10
NOTES AND TIPS	12

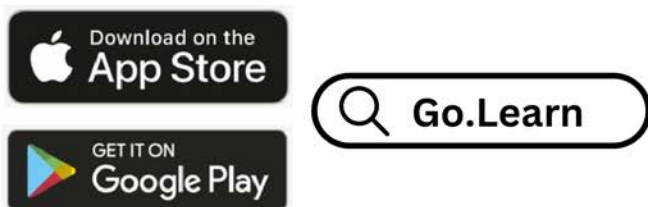
WHAT IS THE GO.LEARN APP

The platform (or Learning Management System, LMS) that houses Global Media Outreach (GMO) training courses is called Docebo. Docebo allows a user's progress through courses to be tracked and data from courses to be collected.

The mobile application for Docebo is called Go.Learn. The Go.Learn App allows you to have all of your GMO training courses at your fingertips on your mobile devices, such as phones or tablets.

HOW TO DOWNLOAD GO.LEARN

Visit the App Store or Google Play store on your device and search *Go.Learn*.



Select the Go.Learn app to begin the download.

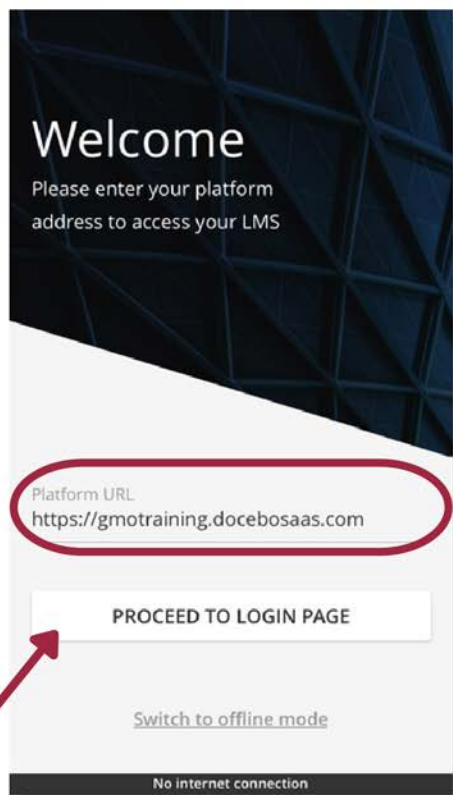


ACCESSING GMO TRAINING

When you open the Go.Learn App, you will first see a Welcome page. Here, it asks you to enter the "Platform URL".

Enter GMO's platform URL:

<https://gmotraining.docebosaas.com>



After entering GMO's platform URL, select the "PROCEED TO LOGIN PAGE" button.

LOGGING INTO YOUR ACCOUNT

New Online Missionaries

Input the username listed in your initial training email (this should be the same as your PATH username).

The first time you log in, your password is **Jesus2020**. After your initial login, you will be prompted to change your password. We highly recommend you change it to match the password you use for PATH.

Existing Online Missionaries:

We have not used Docebo since we moved from the ARC system, meaning your Docebo password is now expired.

If you have not already done so, fill in the username field and tap the {Lost password} button. Reset your password to match your current PATH password. You will only need to do this the first time you log into Go.Learn, not for each individual course.



*Note: At this time, the Docebo/Go.Learn system is **not** connected to the PATH system. This means that changing your password in one system **does not** automatically change it in the other system. In order to keep your GMO Training account up to date, you will have to manually set your password to match the password you use for PATH.*

SELECTING A COURSE



You can Skip the “Make your Choice” information screen, or tap Next until you reach the “My Courses and Learning Plans” screen as shown below.



Tap on the course you wish to take, and it will open the course.

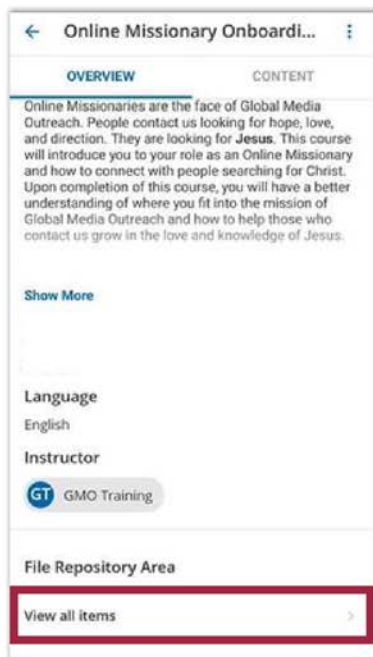
BEGINNING A COURSE



You may begin the course by tapping the START LEARNING NOW button at the bottom of the screen.

VIEWING SUPPLEMENTARY RESOURCES

To view additional documents and resources for the course, scroll down to the File Repository Area at bottom of the course introduction screen. Select "View all items". You may now view and download any supplementary resources.

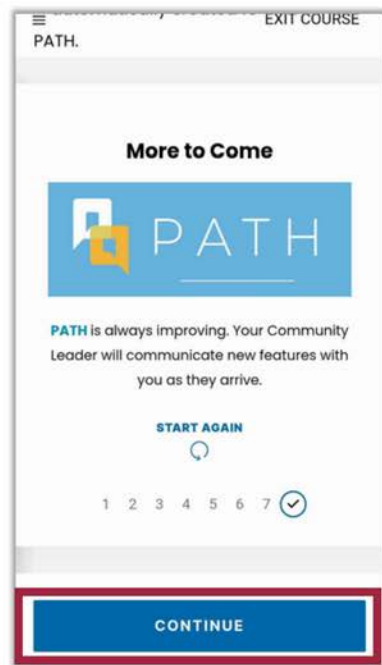
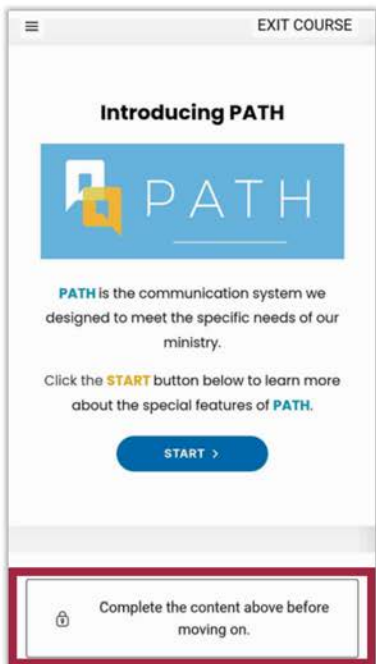


NAVIGATING A COURSE

Moving forward in the course:

To move forward in the course, you must complete all content: watch all videos and interact with all activities in the course.

Note: Be sure to watch each video in its entirety.

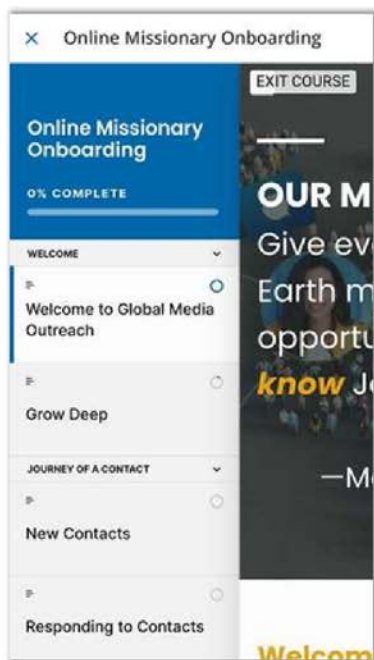


Once all content in a lesson section is complete, a **blue** CONTINUE button will appear. Tap the CONTINUE button to proceed.

The Navigation Menu:

To open the Navigation Menu of the course, select the three lines at the top left of the screen. The Navigation Menu will open as shown below. Here, you can see all the lessons within the course.

Note: You will not be able to skip ahead in the course. All lessons must be completed in order and in their entirety to move on.



If you have previously completed part of the course, you may use the course Navigation Menu to select the lesson where you left off.

Swipe the Navigation Menu to the left to close it.

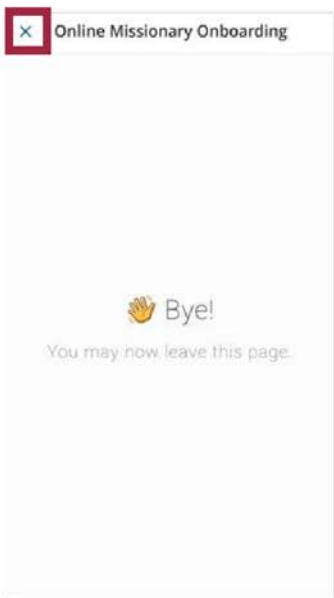
EXITING A COURSE

While the course is in progress:

You can exit the course at any time by tapping either the X at the top left or the EXIT COURSE button on the top right of the screen.

When the course is complete:

When you reach the end of the course, be sure to tap the **blue** EXIT COURSE button to save your progress and exit.



Select the EXIT COURSE button at any point. Your progress will be saved and the screen to the left will appear. You can then click the X in the top left of the screen to return to the course introduction screen and begin the "log out" process.

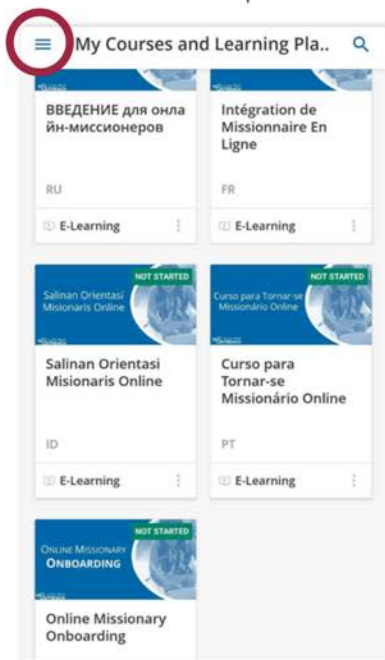
LOGGING OUT OF GO.LEARN

To log out of Go.Learn:

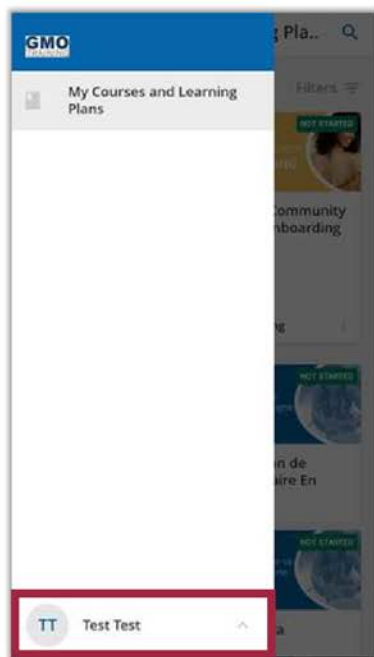
- 1 Tap the arrow on the top left of the course introduction page.



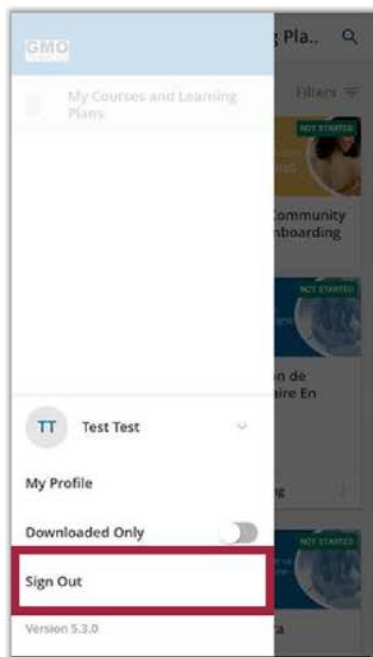
- 2 From the My Courses and Learning Plans page, tap the 3 lines in the top left corner.




- 3** Select your name at the bottom of the screen.



- 4** Tap "Sign Out".



NOTES AND TIPS

- 1** Any time you want to go to GMO training on a mobile device, you must use the Go.Learn App.  Go.Learn Docebo
- 2** At this time, the Docebo/Go.Learn system is not connected to the PATH system. This means that changing your password in one system does not automatically change it in the other system. In order to keep your GMO Training account up to date, you will have to manually set your password to match the password you use for PATH.
- 3** Be sure to watch each video in its entirety, and complete each course activity in order to move forward in the course.
- 4** Course progress is automatically saved any time you click the EXIT COURSE button.
- 5** If you leave the course and return to it at a later time, use the Navigation Menu to select the lesson in which you left off.
- 6** To register your completion of the course, you must select the blue EXIT COURSE button at the bottom of the final lesson of the course.
- 7** For more information on the Go.Learn App, visit: <https://help.docebo.com/hc/en-us/articles/360020124279-Go-Learn-App-Info-and-Limitations>
- 8** For more information on the Go.Learn App *in China*, visit: <https://help.docebo.com/hc/en-us/articles/5981129405970-Go-Learn-Mobile-App-in-China>

GMO

TRAINING